

Career Majors/Tech Prep Request for Proposal

Questions and Responses February 23, 2004

NOTE: Questions are in reverse order so newer questions are always listed first.

Q14. Can you have more than one school corporation applying in a grant? And, if so, can the dollars be increased?

A14. Yes to both questions. Two to three small schools may apply together and they may be from different corporations because working together may benefit smaller schools. They may apply for what they need to do the work in the application, up to the limitation per school applying (\$30,000/per school for planning and \$100,000/ per school for implementation), although each small school may not require the entire amount.

Q13. What is the difference between implementation grants and planning grants?

A13. Schools applying for an implementation grant must have a majority of students in career academies. Schools applying for planning grants should have one or more career academies in place and are interested in starting additional academies or they have many of the "Required Program Components" listed in the grant in place but have not yet implemented a career academy.

Q12. Does the fiscal agent have to be a secondary school?

A12. No. The fiscal agent can be a local educational agency, an area vocational school that serves secondary school students, or a regionally accredited postsecondary institution that offers a two-year associate degree.

Q11. How many pages can be included in the application?

A11. The narrative part of the application that addresses the specific selection criteria (a-e) must be 12 pages long or less, including the budget and budget narrative. The cover letter and other required attachments are not considered part of the narrative.

Q10. Does the labor representative have to belong to a union?

A10. No. The labor representative should represent either a labor organization or an employee association.

Q9. Who qualifies as a labor representative?

A9. The labor representative is someone who represents organized labor or an employee association. Many businesses have these organizations.

Q8. Are we allowed to include attachments besides the required appendix attachments?

A8. Yes, however reviewers are not required to consider attachments that are not required when rating proposals.

Q7. On the budget, what is the difference between salaries and benefits, contracted services and professional development?

A7. The salaries and benefits line item should be used for any salaries and benefits to be paid for staff of the fiscal entity. The contracted services line item should be used for any services that are contracted, which would include salaries and benefits for partner entities that are not the fiscal agent. The professional development line item should be used for activities such as registration fees for professional development opportunities.

Q6. Can a school apply for the planning grant for parts of the application and implementation for other parts?

A6. No.

Q5. We are considering having a “project coordinator” with a stipend of \$7,000 for the \$30,000 planning grant. Would this be allowable?

A5. Yes

Q4. If a consortium works with more than one secondary school (for example two - three small rural schools), is the limit in planning funds \$30,000 for the consortium or is it \$30,000 per secondary school?

A4. Yes, they would be eligible for up to \$30,000 per school although in general smaller schools may not need that much money.

Q3. Can a consortium work with two or three secondary schools that are not from the same school district?

A3. Yes.

Q2. Can anyone in the consortium be the designated fiscal agent?

A2. The fiscal agent must be a school corporation or postsecondary entity.

Q1. I want to implement a career majors program in Health Occupations for students with special needs. Will I be eligible for this grant despite the fact that some students will not be seeking a diploma, and most students will not be in the Core 40 curriculum? Can an IEP be considered the plan of study?

A1. No. The program would have to be a part of a larger school effort. If this were part of an overall Career Majors school plan, we would not exclude any students so your students would be eligible along with other interested students. But it must be designed for all students not just one population.